

California Association of Legal Support Professionals

PRODUCTS ORDER FORM

_____ \$3.00 ea. **Wallet Guides** – Laminated business card size
guide that lists process serving codes.

_____ \$10.00 ea.
_____ California
_____ U.S. **Process Serving Guidelines** – Laminated
Guidelines (8 1/2" x 11") filled with current
up-to-date information every process server
needs. Contains information on witness
fees, specific code sections and a lot more
helpful information.

_____ \$20.00 ea. Membership Directory
(available to members only)

_____ TOTAL SALES

_____ 8.75% Sales Tax

SHIPPING & HANDLING*

Total Sales	Shipping
under \$15	\$2.50
\$15.01 - \$35	\$3.50
\$35.01 - \$65	\$4.50
over \$65	\$5.50

_____ TOTAL ENCLOSED

PLEASE ALLOW A MINIMUM OF 5 BUSINESS DAYS TO PROCESS YOUR ORDER

*All orders will be sent via postal mail unless otherwise requested.
All UPS or FedEx charges will be paid for by the purchaser.

_____ UPS _____ FedEx _____ CFC Pouch # _____

acct. # _____

_____ charge my credit card (complete information to the right)

Return this form and
payment to:

CALSPRO
2520 Venture Oaks Wy. #150
Sacramento, CA 95833
(916) 239.4065 – phone
(916) 924.7323 – fax

Name

Company

Address

City

State Zip

(_____) _____
Phone

METHOD OF PAYMENT

_____ Check (payable to CALSPRO)

_____ VISA

_____ MasterCard

Card Number

Exp. Date

Name on Card

Signature

PLEASE PRINT CLEARLY